

# SOMERSET SCHOOL

## OUR MISSION

The mission of Somerset School is to prepare young, emerging adolescent students with the understandings and skills necessary to cope with their own changes from childhood to adolescence, and with academic skills and knowledge essential for the transition into the middle level, continued school success, as well as life- long learning.

## OUR SCHOOL COMMUNITY

Words to live by ~

- ★ **Caring**
- ★ **Appreciation**
- ★ **Respect**
- ★ **Determination**



## **RULES AND PROCEDURES FOR STUDENTS**

### **General**

1. Respect each other and all adults.
2. Respect school property and the property of others.
3. Keep hands, feet, and objects to yourself; fighting, horseplay, bullying and improper physical contact will not be tolerated.
4. Walk quietly through the halls during instructional time. Keep your voice down and be respectful towards others during non-instructional time (e.g. pass time, after school, before school)
5. Listen and follow the directions of adults, at the first request.
6. Electronic devices (e.g. games, iPods, **Smart watches**, digital cameras) are not permitted in school unless requested by the classroom teacher for a special classroom event.
7. Skateboarding, skating, rollerblading, or bicycling is not permitted on school property (also includes any type of scooter).
8. Selling, trading, or exchanging of personal property is not permitted at school.
9. Clothing with inappropriate, profane, and/or suggestive language/pictures is not permitted in school. Clothing or accessories that distract or cause a safety hazard are also not permitted.
10. Hats may not be worn inside the school building, except on specially designated days.
11. Chewing gum, or any type of candy, is not permitted in school.
12. Weapons, toy weapons, utility tools, or any object that could be construed as a weapon are not permitted in school.
13. **Phone Silent/off in Backpack**

*\*In Loco Parentis Latin, (The place of a parent) A description of the relationship that an adult or an institution assumes toward an infant or minor of whom the adult is not a parent but to whom the adult or institution owes the obligation of care and supervision.*

*\*Due process is the legal requirement that the state must respect all of the legal rights that are owed to a person.*

## ***Dress Code – Students should be dressed appropriately for school:***

1. No offensive language on shirts.
2. No hats, bandannas, sweatbands, etc. are to be worn in the school building.
3. No tank tops, t-straps, halter tops, camis (unless covered), **crop tops shirts**, or undershirts.
4. No short shorts, short skirts, or pajama **attire**.
5. All shorts, pants, or slacks must be worn at the waist.
6. No flip flops, slippers, or strapless sandals.
7. All skirts or dresses must be longer than the length of your middle finger.

*\*Please note any clothing exposing undergarments will be deemed inappropriate.*

## **Arriving at School**

*Based upon the weather conditions, the teacher on duty shall use their own discretion to determine whether the morning gathering is indoors or outdoors.*

1. If you are dropped off in the front of the school, walk around the building to the playground. Do not cut through the school building.
2. Remain on the blacktop at all times. Do not play near snow, ice, or puddles, within 10 feet of the building, near traffic chains, on the railings or near the line-up area. Do not play with or throw snow, ice, or water.
3. **Do not walk through the parking lot when you are dropped off or walking to school.**
4. **Due to safety reasons please do not drop off students in the school parking lot.**
5. No body contact should occur during play. Rough play will be stopped by the adult on duty.
6. Walk bicycles and skateboards onto school property.

7. Roller skates or rollerblades are not permitted on school grounds.
8. On inclement weather days, sit in the cafeteria, not on the heating units or tables.

## **Bus Rules**

1. Obey and respect the bus driver.
2. Enter and exit the bus in a quiet and orderly fashion.
3. Remain seated with your seat belt securely fastened.
4. Physical contact with other students or throwing of objects is not permitted on the bus.
5. Speak in a soft, conversational tone of voice.
6. After bus students are dropped off at school they must report directly to the community room and must remain there until released by staff member.

*\*Repeated inability to follow the bus rules will result in the suspension and potential revocation of transportation privileges*

## **Community Room**

1. Enter and leave in a quiet, orderly manner.
2. Be alert to when the performance/speaker is ready to begin.
3. Be respectful to the performers. Use appropriate applause. No booing, talking, hooting, or whistling.
4. Remain seated for the entire performance. Use the restrooms, if necessary, prior to the performance.
5. Be considerate of others in the audience. Sit rather than kneel. Keep your hands, feet, and objects to yourself.

## **Bathrooms**

1. Flush the toilet.
2. Wash your hands after using the bathroom facilities.
3. Place garbage in the trash can.
4. Respect the privacy of others.
5. Be quiet in the bathroom.
6. Walk directly, in an orderly fashion, to the bathroom; return quickly.
7. Students are not allowed to use the bathroom between classes unless given permission by a staff member.

## **Water Fountains**

1. Students must have permission from a staff member.
2. Students are not allowed to use the water fountains between classes.

## **Lunch/Recess**

### *Cafeteria:*

1. Staff member in charge of lunch duty will determine where students sit.
2. Sit on the chairs and eat lunch **using inside voice** without disturbing others. Remain seated unless you are purchasing food, going to the restroom, or cleaning up.
3. Follow the directions of the teachers or Paraprofessional the first time. No talking back or using inappropriate body language.

4. Do not use foul language or gestures.
5. No teasing, bullying, or criticizing.
6. Keep the cafeteria clean.
7. No throwing or playing with food. No lending or borrowing money, no giving or exchanging money, no purchasing snack or lunch for other students.
8. Students are only allowed to go to recess, lunch line, or snack line when instructed by a staff member.

*Playground:*

1. Follow the directions of the adults the first time.
2. Avoid physical contact with others. Keep your hands to yourself. No hitting, pinching, pushing, kicking, or tripping.
3. No ruff housing or horse playing during recess.
4. Do not throw sticks, sand, stones, grass, or any objects.
5. Do not climb over; go under, or through any fence.
6. Show respect for school equipment. Return all equipment to the building. Report items lost or broken. Do not touch the Bikes.
7. Remain on the blacktop only. Students are not allowed in the teacher parking area.

*Note: If a student feels that he or she was unjustly treated by a lunch aide, that student should bring his or her concern to the attention of the lunchroom supervisor, their teacher, or administration after the conclusion of the lunch/recess period. The student is still responsible for following the instructions of the lunch aide until such time that the teacher or principal reviews the student's concern. A student who demonstrates difficulty in following the rules for behavior in the cafeteria will receive one or more of the following consequences: warnings; change in seating; eat at a separate table or location; or detention.*

## **Consequences**

It is the practice of the faculty and staff at Somerset School to use a positive approach toward students and their behaviors. The school provides many opportunities throughout the day to positively reinforce the numerous appropriate behaviors demonstrated by our students. Other opportunities are provided for students to constructively practice the behaviors we want them to acquire.

For those instances where reinforcement and constructive practice are not sufficient in modifying a student's behavior, additional consequences are needed. Individual needs and circumstances are always taken into account. Close cooperation between home and school is crucial in these efforts.

# Somerset School

## Behavior Rubric 2016 - 2017

*We strive to make discipline a private learning experience and an opportunity for growth. All students are asked in conversation with adults (teachers, administrators or guidance staff), to reflect on their behaviors that result in consequences.*

**If you break the rules or don't follow procedures you may receive (1) or more of the following:**

- 1. Warning**
- 2. Teacher Choice Consequence - Teacher detention (before or after school) or lunch detention (Lunch detentions remove students from social lunches; students eat with teachers or with administrators).**
- 3. Central Detention(s) - Assigned by the Principal or Assistant Principal**
- 4. Loss of privileges due to suspensions - Cannot participate in special events per quarter.**
- 5. Community Service – Parents along with administration and staff will determine activity**
- 6. Suspension - In-school or out-of-school (Any type of suspension = loss of privileges)**

*\*\*Note: Any behavior that is outrageous, overly disrespectful or dangerous, or not specifically stated in the rubric is subject to administrator review and assignment of consequences. **Plus, possible lost participation due to academics and behavior.** \*\**

# Respect + Responsibility = Results

*\*Please note the following:*



- *Adult who observed the behavior must call parent/guardian*
- *Administration will contact parent/guardian when necessary*
- *Student(s) will be required to speak to the guidance counselor when deemed necessary*
- *Repeated violation of Somerset Rubric will result in a mandatory student behavior plan and mandatory counseling. Consequences will be determined by administration.*
- *Privileges include: sports events, dances, socials, family fun night, bingo night, code night, and other school sponsored events.*

<b>Behavior</b>	<b>1<sup>st</sup> Consequence</b>	<b>2<sup>nd</sup> Consequence</b>	<b>3<sup>rd</sup> Consequence</b>	<b>4<sup>th</sup> Consequence</b>
<b>Chewing gum</b>	<ul style="list-style-type: none"> <li>• Warning</li> </ul>	<ul style="list-style-type: none"> <li>• Teacher Consequence Choice</li> </ul>	<ul style="list-style-type: none"> <li>• Central Detention</li> </ul>	<ul style="list-style-type: none"> <li>• Detention(s)</li> </ul>
<b>Possession of nuisance item</b> <i>(e.g. <b>silly string</b>, rubber bands, bracelets, balls, toys, or any item that disrupts learning)</i>	<ul style="list-style-type: none"> <li>• Item confiscated</li> <li>• Item returned to student at end of day</li> </ul>	<ul style="list-style-type: none"> <li>• Item confiscated</li> <li>• Parent notified to pick up in the main office</li> </ul>	<ul style="list-style-type: none"> <li>• Item confiscated</li> <li>• Parent notified to pick up in the main office</li> <li>• Central Detention</li> </ul>	<ul style="list-style-type: none"> <li>• Item confiscated</li> <li>• Parent notified to pick up in the main office</li> <li>• Central Detention(s)</li> </ul>
<b>Cell phones or other electronic devices</b> <i>(e.g. iPods, digital cameras, PSPs, Nintendo DS or DSI, <b>Tablets</b>, <b>smart watches</b>, or any other electronic devices)</i>	<ul style="list-style-type: none"> <li>• Item confiscated</li> <li>• Sent to administration</li> <li>• Item returned at the end of day</li> </ul>	<ul style="list-style-type: none"> <li>• Item confiscated</li> <li>• Sent to administration</li> <li>• Parent notified to pick up item in the office</li> </ul>	<ul style="list-style-type: none"> <li>• Item confiscated</li> <li>• Sent to administration</li> <li>• Parent notified to pick up item in the office</li> <li>• Central Detention</li> </ul>	<ul style="list-style-type: none"> <li>• Item confiscated</li> <li>• Sent to administration</li> <li>• Central Detention(s)</li> <li>• Parent conference</li> <li>• Loss of school privileges</li> </ul>

<b>Disrespectful towards staff or student</b> (e.g. disrespectful tone, language, looks, or gestures)	<ul style="list-style-type: none"> <li>• Warning</li> <li>• Parent notified</li> </ul>	<ul style="list-style-type: none"> <li>• Teacher consequence choice</li> <li>• Parent notified</li> </ul>	<ul style="list-style-type: none"> <li>• Central Detention(s)</li> <li>• Parent notified</li> <li>• Reflection paper</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension</li> <li>• Loss of school privileges</li> <li>• Parent notified</li> </ul>
<b>Defiance (Refusal to follow school and/or classroom rules, procedures, directions, routines, or requests)</b>	<ul style="list-style-type: none"> <li>• Warning</li> <li>• Parent notified</li> </ul>	<ul style="list-style-type: none"> <li>• Teacher consequence choice</li> <li>• Parent notified</li> </ul>	<ul style="list-style-type: none"> <li>• Central Detention(s)</li> <li>• Parent notified</li> <li>• Reflection paper</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension</li> <li>• Loss of school privileges</li> <li>• Parent notified</li> </ul>
<b>Disrupting class instruction or student learning</b>	<ul style="list-style-type: none"> <li>• Warning</li> <li>• Parent notified</li> </ul>	<ul style="list-style-type: none"> <li>• Teacher consequence choice</li> <li>• Parent notified</li> </ul>	<ul style="list-style-type: none"> <li>• Central Detention(s)</li> <li>• Parent notified</li> <li>• Reflection paper</li> </ul>	<ul style="list-style-type: none"> <li>• Central Detention(s) or</li> <li>• Suspension</li> <li>• Parent conference</li> <li>• Loss of school privileges</li> </ul>
<b>Disruptions on the bus</b>	<ul style="list-style-type: none"> <li>• Warning</li> <li>• Parent notified</li> </ul>	<ul style="list-style-type: none"> <li>• Central Detention(s)</li> <li>• Parent notified</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension off the bus</li> <li>• Parent notified</li> <li>• Reflection paper</li> </ul>	<i>**To be determined by administration**</i>
<b>Violation of dress code</b>	<ul style="list-style-type: none"> <li>• Warning</li> <li>• Contact and send to School Nurse</li> </ul>	<ul style="list-style-type: none"> <li>• Contact and send to School Nurse</li> <li>• Made to change</li> </ul>	<ul style="list-style-type: none"> <li>• Contact and send to School Nurse</li> <li>• Made to change</li> </ul>	<i>**To be determined by administration</i>

	<ul style="list-style-type: none"> <li>Made to change</li> <li>Parent notified</li> </ul>	<ul style="list-style-type: none"> <li>Parent notified</li> <li>Central Detention</li> </ul>	<ul style="list-style-type: none"> <li>Parent notified</li> <li>Central Detention(s)</li> </ul>	
<b>Late to class/traveling in building without a pass/permission</b> <i>(Students are given the opportunity to get a pass from a teacher)</i>	<ul style="list-style-type: none"> <li>Warning</li> </ul>	<ul style="list-style-type: none"> <li>Central detention</li> <li>Parent notified</li> <li>Sent to Assistant Principal for a pass</li> </ul>	<ul style="list-style-type: none"> <li>Central Detention(s)</li> <li>Parent notified</li> <li>Sent to Assistant Principal for a pass</li> </ul>	<ul style="list-style-type: none"> <li>Suspension</li> <li>Parent conference</li> <li>Loss of school privileges</li> </ul>
<b>Late/tardy to school</b> (Consequences are assigned after 3 <sup>rd</sup> late/tardy per marking period)	(4 <sup>th</sup> late) <ul style="list-style-type: none"> <li>Central detention</li> <li>Parent Notified</li> </ul>	(5 <sup>th</sup> late) <ul style="list-style-type: none"> <li>Central detention</li> </ul>	(6 <sup>th</sup> late) <ul style="list-style-type: none"> <li>Central detention</li> <li>Parent Conference</li> </ul>	(7 <sup>th</sup> late) <b>**Seven[7] tardies will result in conference and suspension</b>
<b>Failure to serve <u>Teacher Detention</u></b>	<ul style="list-style-type: none"> <li>Central detention</li> <li>Parent notified</li> </ul>	<ul style="list-style-type: none"> <li>Central Detention(s)</li> <li>Parent notified</li> </ul>	<ul style="list-style-type: none"> <li>Suspension</li> <li>Loss of school privileges</li> <li>Parent notified</li> </ul>	<b>**To be determined by administration</b>
<b>Failure to serve <u>Central Detention</u></b>	<ul style="list-style-type: none"> <li>After two failed attempts Central Detention(s)</li> <li>Parent notified</li> </ul>	<ul style="list-style-type: none"> <li>Suspension</li> <li>Loss of school privileges</li> <li>Parent notified</li> </ul>	<b>**To be determined by administration</b>	<b>**To be determined by administration</b>
<b>Excessive <u>behavioral</u> write-ups (more than five [5] in a marking period)</b>	<ul style="list-style-type: none"> <li>Suspension</li> <li>Parent conference</li> <li>Loss of school privileges</li> </ul>	<ul style="list-style-type: none"> <li>Additional days of suspension</li> <li>Parent conference</li> <li>Loss of school</li> </ul>	<b>**To be determined by administration</b>	<b>**To be determined by administration</b>

		privileges		
<b>Inappropriate physical contact</b> <i>(e.g. horseplay, rough play, punching, hitting, pulling hair, slapping, pushing, tripping, hugging, kicking, kneeling, elbowing, or any other type of contact an adult deems inappropriate)</i>	<ul style="list-style-type: none"> <li>• Central Detention(s) Or</li> <li>• Suspension</li> <li>• Parent notified</li> <li>• Police contacted if necessary</li> </ul>	<ul style="list-style-type: none"> <li>• Central Detention(s) Or</li> <li>• Suspension</li> <li>• Parent notified</li> <li>• Police contacted if necessary</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension</li> <li>• Parent conference</li> <li>• Loss of school privileges</li> </ul>	<i>**To be determined by administration</i>
<b>Throwing objects (e.g. snowballs, ice, spitballs, paper, water)</b>	<ul style="list-style-type: none"> <li>• Central detention(s)</li> <li>• Parent notified</li> </ul>	<ul style="list-style-type: none"> <li>• Central detention(s)</li> <li>• Parent notified</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension</li> <li>• Parent conference</li> <li>• Loss of school privileges</li> </ul>	<i>**To be determined by administration</i>
<b>Violation of Internet Acceptable Use Policy</b> <i>(Depending on the nature of violation, police involvement may be necessary)</i>	<ul style="list-style-type: none"> <li>• Internet access revoked or limited</li> <li>• Parent notified</li> <li>• Central Detention</li> <li>• Reflection paper</li> </ul>	<ul style="list-style-type: none"> <li>• Parent conference</li> <li>• Central Detention(s)</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension</li> <li>• Parent conference</li> <li>• Loss of school privileges</li> </ul>	<i>**To be determined by administration</i>

<p><b>Inappropriate behavior in the Hallway/Classroom</b> <i>(Running in the hallway, Classroom, Sliding down banisters, or any behavior which jeopardizes the safety of students)</i></p>	<ul style="list-style-type: none"> <li>• Central detention(s)</li> <li>• Parent notified</li> </ul>	<ul style="list-style-type: none"> <li>• Central detention(s)</li> <li>• Parent notified</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension</li> <li>• Parent conference</li> <li>• Loss of school privileges</li> </ul>	<p><i>**To be determined by administration</i></p>
<p><b>Plagiarism</b></p>	<ul style="list-style-type: none"> <li>• Made to redo assignment for partial credit</li> <li>• Reflection paper on plagiarism</li> <li>• Parent notified</li> </ul>	<ul style="list-style-type: none"> <li>• No credit for assignment</li> <li>• Central Detention</li> <li>• Parent conference</li> </ul>	<ul style="list-style-type: none"> <li>• No credit for assignment</li> <li>• Suspension</li> <li>• Parent conference</li> <li>• Loss of school privileges</li> </ul>	<p><i>**To be determined by administration</i></p>
<p><b>Cheating</b></p>	<ul style="list-style-type: none"> <li>• No credit for assignment</li> <li>• Central Detention</li> <li>• Parent notified</li> <li>• Reflection paper on Cheating</li> </ul>	<ul style="list-style-type: none"> <li>• No credit for assignment</li> <li>• Central Detention(s)</li> <li>• Parent notified</li> </ul>	<ul style="list-style-type: none"> <li>• No credit for assignment</li> <li>• Suspension</li> <li>• Parent conference</li> <li>• Loss of school privileges</li> </ul>	<p><i>**To be determined by administration</i></p>

<b>Forgery</b>	<ul style="list-style-type: none"> <li>• Central Detention</li> <li>• Parent notified</li> </ul>	<ul style="list-style-type: none"> <li>• Central Detention(s)</li> <li>• Parent notified</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension</li> <li>• Parent conference</li> <li>• Loss of school privileges</li> </ul>	<i>**To be determined by administration</i>
<b>Vandalism/Graffiti</b> <i>(Depending on the nature of violation, police involvement may be necessary)</i>	<ul style="list-style-type: none"> <li>• Suspension</li> <li>• Parent conference</li> <li>• Loss of school privileges</li> <li>• Item replaced or damage restitution made</li> <li>• Community service/ Reflection paper</li> </ul>	<i>**To be determined by administration</i>	<i>**To be determined by administration</i>	<i>**To be determined by administration</i>
<b>Cutting Class</b>	<ul style="list-style-type: none"> <li>• In School Suspension</li> <li>• Parent conference</li> <li>• Loss of school privileges</li> </ul>	<i>**To be determined by administration</i>	<i>**To be determined by administration</i>	<i>**To be determined by administration</i>

<p><b>Hands on staff and/or student property, space, belongings</b></p> <p>(Depending on the nature of violation, police involvement may be necessary)</p>	<ul style="list-style-type: none"> <li>• Item replaced or damage restitution made</li> <li>• Central Detention or</li> <li>• Suspension</li> <li>• Parent notified</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension</li> <li>• Parent conference</li> <li>• Loss of school privileges</li> <li>• Item replaced or damage restitution made</li> </ul>	<p><i>**To be determined by administration</i></p>	<p><i>**To be determined by administration</i></p>
<p><b>Stealing or receiving stolen property</b></p>	<ul style="list-style-type: none"> <li>• Suspension</li> <li>• Item replaced or restitution made</li> <li>• Parent conference</li> <li>• Loss of school privileges</li> <li>• Reflection paper</li> </ul>	<p><i>**To be determined by administration</i></p>	<p><i>**To be determined by administration</i></p>	<p><i>**To be determined by administration</i></p>
<p><b>Selling of items/personal property</b></p> <p>(e.g. candy, trinkets, pencils, pens, markers, toys)</p>	<ul style="list-style-type: none"> <li>• Central detention</li> <li>• Parent notified</li> </ul>	<ul style="list-style-type: none"> <li>• Central detention(s)</li> <li>• Parent notified</li> </ul>	<p><i>**To be determined by administration</i></p>	<p><i>**To be determined by administration</i></p>

<b>Loitering in hallways, stairwells, or any other area of the school</b>	<ul style="list-style-type: none"> <li>• Central Detention</li> <li>• Parent notified</li> </ul>	<ul style="list-style-type: none"> <li>• Central Detention(s)</li> <li>• Parent notified</li> </ul>	<i>**To be determined by administration</i>	<i>**To be determined by administration</i>
<b>Profanity or Inappropriate language</b> (Verbal, written, electronic, or gestures)	<ul style="list-style-type: none"> <li>• Central Detention(s)</li> <li>• Parent notified</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension</li> <li>• Parent conference</li> <li>• Loss of school privileges</li> <li>• Reflection paper</li> </ul>	<i>**To be determined by administration</i>	<i>**To be determined by administration</i>



<p><b>Racial/Ethnic/ Religious Slur</b> <b>(Electronic Media)</b></p>	<ul style="list-style-type: none"> <li>• Central detention(s) or Suspension</li> <li>• Parent contacted</li> <li>• Apology letter/ Reflection paper</li> <li>• Loss of school privileges</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension</li> <li>• Parent contacted</li> <li>• Apology letter/ Reflection paper</li> <li>• Loss of school privileges</li> </ul>	<p><i>**To be determined by administration</i></p>	<p><i>**To be determined by administration</i></p>
<p><b>Bullying/Harassment/ Intimidation</b></p>	<ul style="list-style-type: none"> <li>• Parents notified by telephone and by mail from the principal that a H.I.B. Investigation will begin</li> </ul> <p><b>If student is found to have bullied:</b></p> <ul style="list-style-type: none"> <li>• Parents informed of</li> </ul>	<ul style="list-style-type: none"> <li>• Parents notified by telephone and by mail from the principal that a H.I.B. Investigation will begin</li> </ul> <p><b>If student is found to have bullied:</b></p> <ul style="list-style-type: none"> <li>• Parents informed of</li> </ul>	<ul style="list-style-type: none"> <li>• Parents notified by telephone and by mail from the principal that a H.I.B. Investigation will begin</li> </ul> <p><b>If student is found to have bullied:</b></p> <ul style="list-style-type: none"> <li>• Parents informed of</li> </ul>	<p><i>**To be determined by administration</i></p>

	<p>results of investigation</p> <ul style="list-style-type: none"> <li>• 1 day of out of school suspension</li> <li>• Loss of school privileges</li> <li>• Write apology note to targeted student and superintendent</li> <li>• Guidance Counseling</li> </ul>	<p>results of investigation</p> <ul style="list-style-type: none"> <li>• Parent conference</li> <li>• 2 days of out of school suspension</li> <li>• Loss of school privileges</li> <li>• Write apology note to targeted student and superintendent</li> <li>• Course in Anti-Bullying from Guidance Counselor</li> </ul>	<p>results of investigation</p> <ul style="list-style-type: none"> <li>• Parent conference</li> <li>• 1 week of out of school suspension</li> <li>• Loss of school privileges</li> <li>• Write apology note to targeted student and superintendent</li> <li>• Course in Anti-Bullying from Guidance Counselor</li> <li>• Outside counseling strongly recommended</li> </ul>	
<b>Fighting or instigating a fight</b>	<ul style="list-style-type: none"> <li>• Suspension</li> <li>• Parent conference</li> <li>• Mediation</li> <li>• Loss of school privileges</li> </ul>	<i>**To be determined by administration</i>	<i>**To be determined by administration</i>	<i>**To be determined by administration</i>
<b>Cutting School</b>	<ul style="list-style-type: none"> <li>• Suspension</li> <li>• Parent conference</li> <li>• Loss of school</li> </ul>	<i>**To be determined by administration</i>	<i>**To be determined by administration</i>	<i>**To be determined by administration</i>

	privileges			
<b>Watching a fight/spectator</b>	<ul style="list-style-type: none"> <li>• Central detention(s)</li> </ul>	<ul style="list-style-type: none"> <li>• Central detention(s)</li> </ul>	<ul style="list-style-type: none"> <li>• Central detention(s)</li> </ul>	<ul style="list-style-type: none"> <li>• Central detention(s)</li> </ul>
<b>Violence or threat of violence towards a student</b> <i>(verbal, written, cyber, or gestures)</i>	<ul style="list-style-type: none"> <li>• Detention(s) or Suspension</li> <li>• Counselor mediation</li> <li>• Parent conference</li> <li>• Police notified</li> </ul>	<i>**To be determined by administration</i>	<i>**To be determined by administration</i>	<i>**To be determined by administration</i>
<b>Violence or threat of violence towards a staff member or administration</b> <i>(verbal, written, cyber, or gestures)</i>	<ul style="list-style-type: none"> <li>• Suspension</li> <li>• Exclusion hearing</li> <li>• Parent conference</li> <li>• Police notified</li> </ul>	<i>**To be determined by administration</i>	<i>**To be determined by administration</i>	<i>**To be determined by administration</i>
<b>Threats of bodily harm to self</b>	<ul style="list-style-type: none"> <li>• Referral to Department of Pupil Services by administration</li> </ul>	<i>**To be determined by administration</i>	<i>**To be determined by administration</i>	<i>**To be determined by administration</i>
<b>Sexual Harassment</b>	<ul style="list-style-type: none"> <li>• Central detention(s)</li> <li>• Counselor mediation</li> <li>• Parent notified</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension</li> <li>• Police notification</li> <li>• Parent conference</li> </ul>	<i>**To be determined by administration</i>	<i>**To be determined by administration</i>

		<ul style="list-style-type: none"> <li>• Loss of school privileges</li> </ul>		
<b>Causing false alarms or emergencies</b>	<ul style="list-style-type: none"> <li>• Suspension</li> <li>• Exclusion hearing</li> <li>• Parent conference</li> <li>• Police notified</li> </ul>	**To be determined by administration	<i>**To be determined by administration</i>	<i>**To be determined by administration</i>
<b>Possession of drugs, alcohol, and/or cigarettes</b>	<ul style="list-style-type: none"> <li>• Suspension</li> <li>• Police notification</li> <li>• Parent conference</li> <li>• Loss of school privileges</li> </ul>	<i>**To be determined by administration</i>	<i>**To be determined by administration</i>	<i>**To be determined by administration</i>
<b>Possession of a weapon or item perceived as a weapon, explosive, and/or destructive device</b>	<ul style="list-style-type: none"> <li>• Suspension</li> <li>• Police notification</li> <li>• Parent conference</li> <li>• Loss of school privileges</li> </ul>	<i>**To be determined by administration</i>	<i>**To be determined by administration</i>	<i>**To be determined by administration</i>